NORTH PENN SCHOOL DISTRICT

School Board Policy

5113(a)

STUDENT

Elementary and Secondary

Limited English Proficiency Program English Language Development

In accordance with the school board's philosophy to provide a quality educational program to all students, the district shall provide an appropriate, planned, instructional program for identified students whose dominant language is not English. The purpose of the program is to increase the English language proficiency of eligible students so that they can attain the academic standards adopted by the school board and achieve academic success. Students who have Limited English Proficiency (LEP) are identified as eligible for English Language Development instruction will be provided appropriate services. Eligibility for English Language Development is based on parent or guardian responses on The Home Language Survey and student assessment results on the W-APT/WIDA Screener. Parents or guardians are able to opt their child out of English Language Development programming and services.

The school board shall adopt a program of educational services for each student whose dominant language is not English. The program shall include bilingual/bicultural or English As a Second Language Language Development instruction. The program shall be based on effective research-based theory, be implemented with sufficient resources and appropriately trained staff, and be evaluated periodically.

The school board shall include the provisions for the LEP English Language Development program in its Strategic Plan and the appropriate training for professional staff in its Professional Education Development Plan.

The superintendent or designee shall implement and supervise an LEP English Language Development program that ensures appropriate LEP English Language Development instruction in each school and complies with federal and state laws and regulations.

The superintendent or designee, in conjunction with appropriate stakeholders, shall develop and disseminate written procedures regarding the LEP English Language Development program, including:

- 1. Program Goals.
- 2. Student enrollment procedures.

- 3. Assessment procedures for program entrance, measurement of progress, and program exit.
- 4. Classroom accommodations.
- 5. Grading policies.
- 6. List of resources, including support agencies and interpreters.

The district shall establish procedures for identifying students whose dominant language is not English. The Home Language Survey shall be completed for each student in the district and be filed in the student's permanent record folder through graduation. For students whose dominant language is not English, assessment of the student's English proficiency level must be completed to determine the need for English as a Second Language **Development** instruction. Students whose dominant language is not English should be enrolled in the district upon presentation of a local address and proof of immunizations.

Students shall have access to and be encouraged to participate in all academic and extracurricular activities available in the district. Students participating in LEP English Language Development programs shall be required, with accommodations, to meet established academic standards and graduation requirements adopted by the school board.

The LEP English Language Development program shall be designed to provide instruction that meets each student's individual needs, based on the assessment of English proficiency in listening, speaking, reading, and writing. Adequate content area support shall be provided while the student is learning English to assure achievement of academic standards.

The LEP English Language Development program shall be evaluated for effectiveness as required, based on the attainment of English proficiency, and shall be revised when necessary.

Certified professional employees and appropriate support staff, when necessary, shall provide the LEP English Language Development program.

At the beginning of each school year, within the first thirty (30) days of school, the district shall notify parents of students qualifying for LEP the English Language Development program regarding the instructional program and parental options, as required by law. Parents will be regularly apprised of their student's progress and have the right to immediately opt their child out of English Language Development programming. Parents also have the right to opt their child back into English Language Development programming. The district will communicate the procedures for opt out and opt in to parents or guardians. Communications with parents shall be in the language understood by the parents, whenever possible.

The district shall maintain an effective means of outreach to encourage parental involvement in the education of their children. This shall include holding, and sending notice of opportunities for, regular meetings for the purpose of formulating and responding to recommendations from parents of students eligible for English Language Development programming.

Policy:

Adopted: December 18, 2003 Reviewed: June 22, 2006 Reviewed: November 15, 2007 **Amended: February15, 2018**